



**WIKI**

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# Wiki

- Wiki-wiki is Hawaiian, means “quick”
- A wiki should be a living, dynamic web
- Current, relevant, easily accessible information
- Responsibility of everyone to:
  - add
  - update
  - reorganize and remove

# Outline

- Navigating the Wiki
- Editing the Wiki
- Permissions
- Editing Guideline
- Remaining work
- Discussion

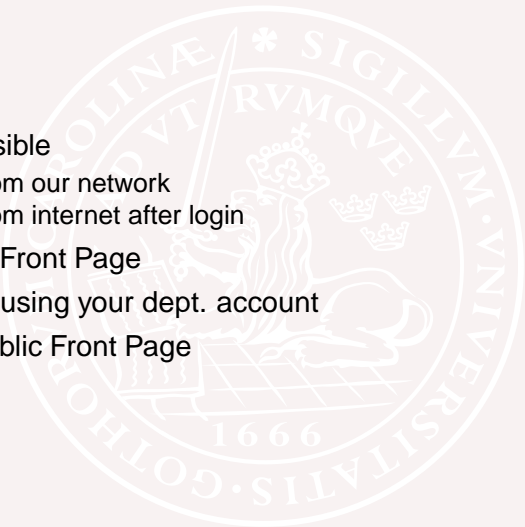
Interrupt with questions at any time!

(Or ask me, Leif, AndersN or Vlad later.)

These slides will be put on the wiki!

# Navigating the Wiki

- Accessible
  - from our network
  - from internet after login
- Public Front Page
- Log in using your dept. account
- Nonpublic Front Page



# Navigating the Wiki

- Name of current page
- Going back
- Go to Front Page by clicking on top image
- How to find a page
  - Search
  - FindPage
- Adding Quick Links
- Seeing recent changes
- Subscribing to pages

# Editing the Wiki

- Try editing e.g. on your own page
  - (Create your own page by clicking on your name next to “Preferences”)
- Click on **Edit (Text)** or **Edit (GUI)**
  - GUI editor is *not recommended*.
  - Text editor is not that difficult
- Use preview - experiment!
- Syntax examples
  - bold, heading, list, table

# Editing the Wiki

- Make a link
  - To a wiki page: `[[PageName|Description]]`
  - To an external page: `[[http://www.dn.se|DN]]`
- Create a new page
  - Make link to it
  - Click on the link, then on *Create new empty page*
- How to add an attachment
  - Upload the file
  - Then add: `[[attachment:file name|description|&do=get]]`

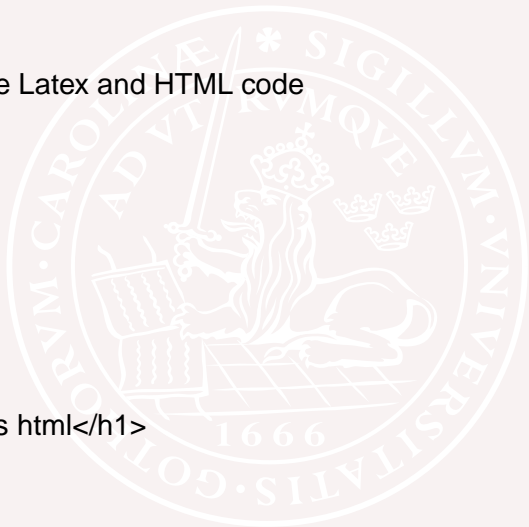
# Editing the Wiki

- Include Latex and HTML code
- Latex:

```
{{{#!latex  
$f(x)=x$  
}}}
```

- html:

```
{{{#!html  
<h1>This is html</h1>  
}}}
```





# Permissions

- Every page has permissions defined by the #acl line.
  - read, write, delete, revert, admin
- Can be given to users or groups
  - erik, berntorp, Known, All
  - Known = logged in
- Structure
  - *#acl user1:permissions user2:permissions*
- Examples:
  - #acl erik:read,write,delete,admin berntorp:read
  - #acl Known:read,write,admin All:read

# Permissions

- New pages will have `Known:read,write,admin,delete,revert`
- No `acl` line equals `Known:write,read,delete,admin,revert`
- To make a page public, add `All:read`
- Careful: only having `#acl All:read` means you can't edit
- Admins can *always* write,read,delete,admin,revert
  - Ask an admin if you lock yourself out
  - Don't keep things on the wiki that unless you want to share it with the dept

# Editing Guidelines

- All pages should be in english
- Use preview to avoid saving errors
- Adding a link? Make sure it works!
- Avoid changing page names, it breaks links
- Don't be afraid to change, add or remove stuff
- Don't know how to do something? Ask!
- Page discussions
  - Explain here if you make a major change

# Remaining Work

- Improve Front Page layout
- Complete transfer of old pages
- Overview the organization

Any questions before the discussion?

# Suggested discussion points

- Ideas for using the wiki?
- What pages should be public?
- Wiki vs. e-mail.
  - When e-mailing information, ask yourself if it should be on the wiki
  - Travel/Vacation/Sickness notifications - Current solution or something new?
- Other